



CALIFORNIA STATE UNIVERSITY, DOMINGUEZ HILLS

# FOUNDATION

Tuesday, July 25, 2017

3:00 PM to 5:00 PM

Welch Hall B-470K

## **EXECUTIVE COMMITTEE MINUTES**

**Members Present:** Robert Lovitt (Interim Executive Director), Naomi Goodwin, Phil D'Amato, Roger von Ting, David Donnell, and Dana Ward (Phone).

**Members Absent:** None

**Guests:** Dr. Russel Statham (Chief Operating Officer and Chief Financial Officer), Richard Chester (Associate Executive Director/Director of Commercial Operations), Amanda Dodd (Director of Human Resources and Payroll), Jinna Matzen (Business and Finance Coordinator), Dorota M. Huizinga (Dean, Graduate Studies and Research), and Gillian Fischer (Director of Sponsored Research and Programs, Graduate Studies and Research)

### **I. Call to Order**

Meeting called to order by D'Amato at 3:04 P.M.

### **II. Approval of Minutes of Previous Meeting(s)**

Donnell moved and Goodwin seconded. Motion carried.

### **III. Approval of Meeting Agenda**

Goodwin moved and Donnell seconded. Motion carried.

### **IV. Public Comment**

No one was present to represent public.

### **V. Officer's Reports**

#### **a. Chair of the Board**

D'Amato had no report.

b. Executive Director

Lovitt started a discussion on streamlining processes and improving communication.

c. Chief Financial Officer

Statham expressed there was no financial statement as of yet due to year end close. The investment report for the month of June 2017 was reviewed. A conversation ensued regarding employee searches.

VI. Consent Agenda

a. Investment Report as of June 30, 2017

The Investment Report was reviewed in the Chief Financial Officer's report with no discussion.

VII. Informational Items

a. Grants and Contracts Taskforce Updates

Fisher and Huizinga introduced themselves. They thanked the committee for the invitation and reviewed the differences between Pre-Award operations and Post-Award operations. The Board listened attentively to the guests regarding the relationship between Foundation and Grants and Contracts.

b. Starbucks/Freshens Update

Lovitt led the conversation reiterating the sentiment that decisions need to be made in regards to the direction Foundation is taking with Freshens and Starbucks. An energetic conversation regarding dining ensued.

c. Land Development Review Committee Presentation

Each attendee was furnished with a hard copy of the presentation that was given to the Land Development Review Committee on July 14, 2017. Goodwin went through the twenty-six page document and highlighted just a few slides that were of importance to the Executive Committee.

d. Fan Experience

Lovitt presented a land plot overview and explained the idea of the "Fan Experience". Vibrant discussions followed.

VIII. Action Items – None

IX. Other Items – None

X. Adjournment

- a. Meeting adjourned at 5:30 P.M.