

Thursday, September 06, 2018

3:00 PM to 4:00 PM

Teleconference: (Dom) 866.906.9330, (Int'l) 857.288.2645 Participant Code: 8273869

Origination: Welch Hall B-470C

AD HOC EXECUTIVE COMMITTEE MEETING MINUTES

Members Present: Alan Caldwell, David Donell, Naomi Goodwin, Roger von Ting, and Dana Ward

Members Absent: None

Guests: Phil D'Amato (Interim Executive Director), Amanda Dodd (Director of Human Resource and Payroll), and Jinna Matzen (Manager Business Process Improvement, Customer and Board Relations)

I. Call to Order

Meeting called to order by von Ting at 3:05 P.M.

Caldwell moved and Ward seconded. Motion carried.

II. Closed Session: 3pm – 3:30pm

The Executive Committee entered into a closed session pursuant to California Education Code § 89923 to discuss a personnel matter.

The Executive Committee entered into closed session at 3:05 P.M. and resumed open public session at 3:23 P.M.

III. Approval of Meeting Agenda

Caldwell moved and Goodwin seconded. Motion carried.

IV. Approval of Minutes of Previous Meeting(s) – August 09, 2018 (Ad Hoc Executive Committee)

Goodwin moved and Donell seconded. Motion carried.

V. Public Comment

No one was present to represent the public.

VI. Officer's Reports

Interim Chair of the Board

Von Ting expressed that the Board would soon be initiating the Executive Director Job search and that a new search firm would be brought in to conduct the search. Von Ting ended his report with

a request to see negative cash and reserve calculations at the next regularly scheduled Executive Committee Meeting on October 04, 2018. The Executive Committee accepted the Interim Chair's report with little discussion.

Interim Executive Director

D'Amato invited the Executive Committee members to Foundation offices to meet the staff and learn about Foundation's accounting software system, OneSolution. D'Amato expressed some of the challenges staff members are faced with when trying to extract data from Foundation's current system. The Executive Committee accepted the Interim Executive Director's report with little discussion.

VII. Informational Items – None

VIII. Action Items

Appointment of new member to the Audit Committee – David Donell

Von Ting conveyed that due to a vacancy on the Audit Committee, Donell is nominated to be a voting member of the Audit Committee.

Ward moved and Caldwell seconded. Motion carried.

Appointment of new member to the Audit Committee – Dr. Cornelia Brentano

Von Ting conveyed that due to a vacancy on the Audit Committee, Dr. Brentano is nominated to be a voting member of the Audit Committee.

Goodwin moved and Caldwell Seconded. Motion carried.

Appointment of new member to the Nominating Committee – Gilbert “Gil” Ivey

Von Ting conveyed that due to a vacancy on the Nominating Committee, Ivey is nominated to be a voting member of the Nominating Committee.

Goodwin moved and Donell seconded. Motion carried.

Appointment of new member to the Nominating Committee – David Gamboa

Von Ting conveyed that due to a vacancy on the Nominating Committee, Gamboa is nominated to be a voting member of the Nominating Committee.

Ward moved and Caldwell seconded. Motion carried.

IX. Other Items

Goodwin reported that interviews were conducted with several real estate advisory firms and that one was selected to come to the campus and provide a presentation to the Land Development Taskforce. The Executive Committee accepted this information with little discussion.

X. Adjournment

Von Ting moved to adjourn, Goodwin seconded. Meeting adjourned at 3:49 P.M.