

NEW 2019 CSUDH FOUNDATION PAYROLL SCHEDULE ~ ALL Employees

Pay day is every other Thursday

Month		Pay Period Dates	"Time Sheets" Due Dates to Foundation at 10:00 am	Pay Date	Holidays
January	1	12/30/18 - 01/12/19	1/14/19	1/17/19	New Year's Day, Tues, Jan 1st
	2	01/13/19 - 1/26/19	1/28/19	1/31/19	Martin Luther King Jr's Day, Mon, Jan 21st
	3	01/27/19 - 02/9/19	2/11/19	2/14/19	
February	4	02/10/19 - 02/23/19	2/25/19	2/28/19	
	5	02/24/19 - 03/09/19	3/11/19	3/14/19	
March	6	03/10/19 - 03/23/19	3/25/19	3/28/19	
	7	03/24/19 - 04/06/19	4/8/19	4/11/19	Cesar Chavez Day, Mon, April 1st (observed)
April	8	04/07/19 - 04/20/19	4/22/19	4/25/19	
	9	04/21/19 - 05/04/19	5/6/19	5/9/19	
May	10	05/05/19 - 05/18/19	5/20/19	5/23/19	
	11	05/19/19 - 06/01/19	6/3/19	6/6/19	Memorial Day, Mon, May 27th
June	12	06/02/19 - 06/15/19	6/17/19	6/20/19	
	13	06/16/19 - 06/29/19	7/1/19	7/4/19	
	14	06/30/19 - 7/13/19	7/15/19	7/18/19	Independence Day, Thurs, July 4th
July	15	07/14/19 - 07/27/19	7/29/19	8/1/19	
	16	07/28/19 - 08/10/19	8/12/19	8/15/19	
August	17	08/11/19 - 08/24/19	8/26/19	8/29/19	
	18	08/25/19 - 09/07/19	9/9/19	9/12/19	Labor Day, Mon, September 2nd
September	19	09/08/19 - 09/21/19	9/23/19	9/26/19	
	20	09/22/19 - 10/05/19	10/7/19	10/10/19	
October	21	10/06/19 - 10/19/19	10/21/19	10/24/19	
	22	10/20/19 - 11/02/19	11/4/19	11/7/19	
November	23	11/03/19 - 11/16/19	11/18/19	11/21/19	Veteran's Day, Mon, November 11th (observed)
	24	11/17/19 - 11/30/19	12/2/19	12/5/19	Thanksgiving Day, Thurs, November 28th & Fri, November 29th, Campus Closed (Not a Holiday)
December	25	12/01/19 - 12/14/19	12/16/19	12/19/19	
	26	12/15/19 - 12/28/19	12/16/19	12/19/19	
	Campus Closed ~ Winter Recess				Christmas Day, Wed, December 25th
					In Lieu of President's Day, Thurs, December 26th
					In Lieu of Lincoln's Birthday, Fri, December 27th
				In Lieu of Admission Day, Mon, December 30th	
				In Lieu of Columbus Day, Tues, December 31st	
Personal Day ~ a time agreed upon by the employee and supervisor. Personal Holidays cannot be carried over to the next year.					

The Biweekly Payday is every other Thursday following the end of the respective Pay Period.

However, when Thursday is a holiday, the payday is the preceding business day.

Timecards are due by 10:00 am on the time card due date. Please be sure to make all adjustments by 10:00 am.

Paychecks are available for pick up on pay date after 3:00 pm at Foundation office. (Live Checks Only)

Any adjustments made after the timecards have been locked will be made in the next payperiod.

Each full-time benefitted employee receives a personal day that must be used in the current calendar year.

This schedule is subject to revision

Updated: 01/24/19