



CALIFORNIA STATE UNIVERSITY, DOMINGUEZ HILLS  
**FOUNDATION**

Thursday, November 16, 2017

2:45 PM to 4:00 PM

Welch Hall B-470K

**EXECUTIVE COMMITTEE MEETING MINUTES**

Members Present: Robert Lovitt, Naomi Goodwin, Phil D'Amato, Roger von Ting

Members Absent: Dana Ward, David Donell

Guests: Richard Chester (Associate Executive Director/Director of Commercial Operations), Amanda Dodd (Director of Human Resources and Payroll), and Jinna Matzen (Business and Finance Coordinator)

I. Call to Order

Meeting called to order by D'Amato at 2:47 P.M.

II. Approval of Minutes of Previous Meeting(s)

Goodwin moved and von Ting seconded. Motion carried.

III. Approval of Meeting Agenda

Lovitt moved and von Ting seconded. Motion carried.

IV. Public Comment

No one was present to represent the public.

V. Officer's Reports

a. Chair of the Board  
Chair of the Board's Report

D'Amato had no report

b. Executive Director  
Executive Director's Report

Lovitt discussed the Executive Director Search and noted that all Search Committee members now have online access to review all candidate resumes.

VI. Consent Agenda

- a. Statement of Operations as of August 31, 2017
- b. Investment Report as of August 31, 2017

Both documents were presented with little discussion.

VII. Informational Items

- a. Discussion on Sale of President's House

The committee briefly touched on this topic and reserved discussions for a later date.

- b. Potential changes to bylaws (non-Board members on committees; expanding number of members of Real Property Development Committee)

On the agenda this committee's name was erroneously stated as "Land Development Committee" when in fact the true name of this committee is the "Real Property Development Committee" as stated in the bylaws. The correct name has been noted. The committee briefly touched on potential changes to the current bylaws ultimately reserving discussions for a later date.

- c. Board Reserve Policy

Lovitt supplied the committee with a packet on the Reserve Policy, discussions followed regarding the reserve balance.

VIII. Action Items – None

IX. Other Items – None

X. Adjournment

Meeting adjourned at 3:32 P.M.