

Thursday, November 01, 2018
1:00 p.m. to 2:00 p.m.
Welch Hall B-470K

NOMINATING COMMITTEE MEETING MINUTES

Members Present: Alan Caldwell, David Gamboa, Naomi Goodwin, Gilbert Ivey and Roger von Ting

Members Absent: None

Guests: Jinna Matzen (Manager Business Process Improvement, Customer and Board Relations)

I. Call to Order

Meeting called to order by von Ting at 1:13 P.M.

II. Approval of Meeting Agenda

Goodwin moved and Gamboa seconded. Motion carried.

III. Approval of Minutes of Previous Meeting(s)

- June 21, 2018

Goodwin moved and Gamboa seconded. Motion carried.

IV. Officer's Reports

Interim Committee Chair

von Ting stated the purpose of the Nominating Committee meeting today was to decide and vote on a permanent Chair and Vice-Chair of the Board of Directors and to determine whether the committee desired to actively recruit for the three community member vacancies on the Board or if the committee wished to keep those spots vacant.

V. Public Comment

No one was present to represent the public.

VI. Informational Items

Members' Skillsets and Expertise

Von Ting presented the committee with a document that detailed current member skills verses skills needed on the Board, categories included: accounting/finance, not for profit accounting, commercial real estate, land development and entitlements, public/private p/s land development, legal, human resources, local public relations/marketing, government affairs, food

service, grants/contracts administration, I.T/ERP, and donor fund management. The committee reviewed the information updating the current skillset list. A decision was made to prioritize the recruitment of candidates with skillsets in the areas that were lacking current member expertise.

Vacancies on the Board of Directors

With the Committee's decision noted that their collective desire is to fill all community member vacancies on the Board, the Committee discussed avoiding recruitment of candidates that may pose a conflict of interest especially in the category of land development. The Committee decided to recommend desired skillsets for candidates to possess to the full Board so members of the full Board have an opportunity to recommend candidates. Candidate experience in the following areas were identified: **Commercial Land Development** – Entitlement, offsite work, contract negotiation, etc. **Public/Private Partnerships (P3)** – experience with the specific type of partnership we expect to enter into. **Legal** – A lawyer with experience in drafting real estate partnership agreements, especially P3 agreements. **Dining** – Someone with restaurant, catering, banquet or some other form of food service experience. The Committee also discussed the need to focus on recruitment locally to ensure the candidates are able to make in person meetings. The geographical area of focus was deemed to include the downtown Los Angeles area as to help spread awareness of California State University Dominguez Hills. The Committee ended their meeting discussing the interview process of candidates which included the following steps: 1. Initial meeting to include candidate, the person who nominated the candidate, Foundation Executive Director, and possibly the Chair of the Board, 2. Campus Tour, 3. Executive Committee to review bio of candidate and discuss qualifications, 4. Nominating Committee to recommend candidate to the Board.

VII. Action Items

Resolution Electing Chair

The Committee discussed the need to elect a permanent Chair to the Board of Directors. The Nominating Committee unanimously decided to nominate Roger von Ting as Chair of the Board to serve from the current date to June 30, 2020.

Gamboa moved, Goodwin Seconded. Motion Carried

Resolution Electing Vice-Chair

The Committee discussed the need to fill the permanent position of Vice-Chair. The Committee unanimously agreed to nominate David Donell as Vice-Chair of the Board to serve from the current date to June 30, 2020.

Caldwell moved, Goodwin Seconded. Motion Carried.

VIII. Other Items – None

IX. Adjournment